

**RPS Worldwide**  
1311 Indiana Ave.  
St. Cloud, FL 34769  
Ph. 877-285-9929 Fax 877-228-1004  
www.invoiceguard.com  
*innovative debt collection services at a fixed rate*

PLEASE FILL OUT THE CLIENT INFORMATION SHEET, AN ACCOUNT PLACEMENT FORM FOR EACH OF YOUR ACCOUNTS BEING PLACED FOR COLLECTION AND SIGN THE SERVICE AGREEMENT.  
FAX THE ENTIRE PACKAGE BACK TO 877-228-1004 TO COMPLETE YOUR ENROLLMENT

**BRONZE LEVEL- PLACEMENT OF 1-4 ACCOUNTS PER MONTH  
INITIAL PAYMENT \$29.99, \$19.99 PER MONTH**

**By enrolling in the INVOICE GUARD program, within 24 hours of placing an account:**

- The first of four letters is sent to your debtor(s) via the US Mail.
- Your case(s) will be placed into the workload of one of our professional staff collectors.
- Our collector will attempt to contact your debtor and produce a resolution to the matter. Through phone, email or fax, we will make 10 attempts to contact the debtor personally to force payment of the debt during the first 30 days of placement.

**All accounts collected during the first 30 days of placement shall be done without any commission due RPS Worldwide. Payments shall be directed to be made directly to your office and any payment received by RPS Worldwide during the first 30 days will be forwarded to you for direct negotiation and deposit.**

If all attempts to reach a conclusion to the account fail, after 30 days we will immediately forward the case to one of our affiliated attorneys who practices law in the Debtor's hometown. Our affiliated attorneys are specialists at collecting debts and are generally bonded for bad debt collection and work in the Court of General Jurisdiction in the county where the Debtor lives. You are represented by an expert collection attorney in the Debtor's backyard!

**Upon our office sending your case to a local attorney within our network, you can expect the following:**

- Your Attorney will immediately draft the first of several letters to the debtor on his law firm letterhead demanding payment of the debt owed to you.
- Your Attorney or one of his staff members will immediately start attempting to contact the debtor via the phone, in addition to the series of letters.

If your attorney resolves your case, you pay only **30%** of the funds actually recovered by the debtor in commission. Your attorney is not authorized to file a lawsuit on your behalf without your express approval.

If all attempts to reach a conclusion to the account short of litigation continue to fail, you owe your attorney nothing and we will send you a letter explaining the issues surrounding your case and our recommendation for you to either move forward to collect or close the case.

**Our recommendation will be one of two things:**

- If after a thorough investigation of the facts surrounding the case and of the debtor's assets, we determine the possibility of recovery is not likely we will recommend closure of the case.

**You will owe nothing to our firm or your attorney for these results.**

- If our recommendation is litigation you will have a decision to make. If you decide not to proceed with legal action we will drop the case and you will owe our firm or your attorney nothing.

If you decide to proceed with legal action, you will be required to pay a cost deposit to pay court costs, filing fees, etc., these fees vary dramatically depending on the debtor's jurisdiction and the local courts. Upon payment of the deposit, your attorney will file a lawsuit on your behalf for all monies owed including but not limited to the cost to file this action. You will not be required to pay a fee retainer or pay hourly rates and you will be represented by an attorney in the Debtor's hometown, regardless of where you live! If our attempts to collect via litigation fail, the case will be closed.

**You will owe nothing to our firm or your attorney.**

If your attorney is successful in collection of your account through litigation, you pay only **40%** of the funds actually collected by your attorney as commission.

RPS Worldwide will act as your liaison between our affiliated attorneys and assist in the preparation and presentation of your case. We monitor advise and assist your attorney in your representation and in documenting and recovering your account. RPS Worldwide always instructs your attorney to seek all available damages if litigation is necessary, including repayment of all costs expended, interest and fees where permitted. In the unlikely event that a judgment is found in favor of your debtor, you owe nothing to our firm or your attorney.

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**Client Information and Enrollment Form**

**Your Information:**

Company Name: \_\_\_\_\_

Primary Contact Name: \_\_\_\_\_

Secondary Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Company Phone: (\_\_\_\_) \_\_\_\_\_ Fax: (\_\_\_\_) \_\_\_\_\_

Cell Phone: (\_\_\_\_) \_\_\_\_\_ Email: \_\_\_\_\_

Nighttime phone: (\_\_\_\_) \_\_\_\_\_ Website: \_\_\_\_\_

Type: (\_\_\_\_) Individual (\_\_\_\_) Partnership (\_\_\_\_) Corporation or LLC (\_\_\_\_) Other

Please briefly describe your product or service: \_\_\_\_\_  
\_\_\_\_\_

Our accounts are typically against: (\_\_\_\_) Individuals (\_\_\_\_) Businesses

Are you submitting accounts with this enrollment? (\_\_\_\_) Yes (\_\_\_\_) No

Number of Accounts being submitted with this enrollment: \_\_\_\_\_

By submitting this information, I am verifying my enrollment in the Bronze level of INVOICE GUARD and I agree to pay the subscription fee due for that level. I understand that my enrollment will continue on a month to month basis until cancelled in accordance with the terms and conditions of service. By submitting this information, I certify that I have read, understand and agree to the terms and conditions of service of the Bronze level of the INVOICE GUARD Program, and that I am duly authorized and empowered to perform this act on behalf of myself and for my company. I also verify and affirm that the accounts I submit to RPS Worldwide for collection are valid, enforceable claims for funds properly due me and that the account has not been paid or otherwise resolved with my company.

\_\_\_\_\_ (Please Initial)

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client: \_\_\_\_\_ client number: \_\_\_\_\_ (assigned by RPS)

**Your Debtor Information:**

Company Name: \_\_\_\_\_ Contact Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_ Zip: \_\_\_\_\_

Zip Code: \_\_\_\_\_ Company Phone: (\_\_\_\_) \_\_\_\_\_ Fax: (\_\_\_\_) \_\_\_\_\_

Other phone: (\_\_\_\_) \_\_\_\_\_ or (\_\_\_\_) \_\_\_\_\_

Alternate Address: \_\_\_\_\_

What does Debtor owe you for? \_\_\_\_\_

Amount Owed \$ \_\_\_\_\_

Any known reason for not paying: \_\_\_\_\_

Date Of Sale or Service: \_\_\_\_/\_\_\_\_/\_\_\_\_ Date of Delinquency: \_\_\_\_/\_\_\_\_/\_\_\_\_/

Is there a contract, delivery acceptance or other writing signed by the Debtor: \_\_\_\_\_

Have you ever received any payment from this debtor? \_\_\_\_\_

Has Debtor ever given you a bad check? (please circle) Yes No

If yes

Amount: \$ \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Amount: \$ \_\_\_\_\_ Date: \_\_\_\_/\_\_\_\_/\_\_\_\_

Do you already have a Judgment against this debtor? (please circle) Yes No

If yes, date when Judgment was obtained: \_\_\_\_/\_\_\_\_/\_\_\_\_

Court where Judgment was obtained: \_\_\_\_\_

Any additional information that would further help in your collection please provide below:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Please do not send documents until requested by RPS Worldwide.

**RPS Worldwide**  
1311 Indiana Avenue  
Kissimmee, FL 34769  
Ph. 877-661-7047 Fax 877-381-4642

THIS AGREEMENT IS MADE BETWEEN RECEIVABLE PROTECTION SERVICES, INC., HEREIN REFERRED TO AS RPS WORLDWIDE AND \_\_\_\_\_ HEREIN REFERRED TO AS CLIENT.

**Level of Service:**

**BRONZE (1-4 account placements per month)(Initial fee of \$39.99, \$29.99 per month)**

1. CLIENT hereby engages RPS Worldwide to handle collection of the debts and accounts placed with RPS Worldwide under the terms and conditions stated below and to pay the initial fee and monthly payments due for the Bronze Level Invoice Guard plan. Payments will either be made by check draft or credit card through Paypal. Upon placement of a claim, where a Debtor owes funds to CLIENT, RPS Worldwide will use its best efforts to collect the claim on behalf of CLIENT. RPS Worldwide agrees to charge a commission only on funds actually paid by Debtor to RPS Worldwide or CLIENT and not the actual amount owed, subject to the provisions herein.
2. CLIENT warrants the validity, amount and authenticity of all claims placed with RPS Worldwide for collection. Upon request, CLIENT agrees to forward documentation to RPS Worldwide to prove the amount, and authenticity of the claim when requested. No settlement offer is approved without CLIENT'S consent.
3. CLIENT shall report all direct payments made by Debtor to CLIENT to RPS Worldwide within three (3) business days of receipt of payment by CLIENT via fax to 877-382-4642, and 30 days following placement, the commission due RPS Worldwide on any direct payment received by CLIENT shall be remitted to RPS Worldwide within fourteen (14) days.
4. **All claims placed with RPS Worldwide by CLIENT, regardless of amount, shall be collected by RPS Worldwide at NO CHARGE to the CLIENT during the first thirty days of placement with RPS Worldwide.** Debtor will receive a minimum of four letters and ten attempts to contact the Debtor by phone, fax or email during the first 30-day period. All Payments made by Debtor or merchandise returned by the Debtor during the first 30 days of placement will either be directed to be paid directly to the CLIENT or forwarded directly to the CLIENT immediately upon receipt by RPS Worldwide. **Any claim that is forwarded to an attorney or collection network for further handling after 30 days shall be billed by RPS Worldwide to CLIENT at a rate of 30%** of any and all funds collected or value of merchandise recovered by RPS Worldwide. **Any claim placed with RPS Worldwide by CLIENT that is involved in active litigation shall be billed by RPS Worldwide to CLIENT at a rate of 40%** of any and all funds collected or value of merchandise recovered by RPS Worldwide. CLIENT understands that RPS Worldwide may forward a case or a claim to an outside law firm or collection network to assist in the recovery of said account and hereby grants RPS Worldwide permission to do so. CLIENT must give RPS Worldwide approval in the event that such a transfer will result in an additional charge.
5. Any claim placed with RPS Worldwide by CLIENT that has been previously paid by Debtor or is placed by CLIENT error will be billed by RPS Worldwide to CLIENT at a rate of 10% of the claim as an administrative, clerical and initiation fee. There is a fee of 10% of the principal balance of the account for administrative, initiation and clerical expense on all accounts withdrawn by CLIENT following the first thirty days. If the claim has been forwarded to an attorney in RPS Worldwide's network, there is a fee of 15% of the principal balance of the account for cancelling or withdrawing the claim.
6. RPS Worldwide shall account to CLIENT on a monthly basis all funds collected by RPS Worldwide on CLIENT'S behalf.
7. CLIENT grants to RPS Worldwide and any attorney or collection firm that RPS Worldwide may forward CLIENT'S case to express authority to endorse and negotiate any check, draft or other negotiable instrument made payable to CLIENT for deposit in trust for distribution to CLIENT after deducting the commission and fees due RPS Worldwide under this agreement. CLIENT specifically appoints RPS Worldwide as its special limited attorney-in-fact to accomplish the actions of this paragraph.
8. In no event shall RPS Worldwide be liable in any respect for the inability to collect any account placed with RPS Worldwide by CLIENT for collection. RPS Worldwide is not a guarantor of any specific result on accounts placed by CLIENT.
9. RPS Worldwide shall hold harmless CLIENT from any claim, demand, action, cost or judgment, including a reasonable attorney's fee arising out of any action done or failing to be done by RPS Worldwide in connection with the collection of any claim placed with RPS Worldwide by CLIENT for collection.
10. This agreement shall be construed in accordance with the laws of the State of Florida. In the event that any provision hereof is found to be invalid or unenforceable, then that provision shall deemed to be severed and removed and the remaining provisions shall remain valid and in full effect.

Agreed on this date \_\_\_\_/\_\_\_\_/\_\_\_\_.

\_\_\_\_\_  
For CLIENT.